SURPLUS PROPERTY FORM

Please fill out the attached form and email a copy to Shelly Halacy in Commission shalacy@co.weber.ut.us. Please cc. a copy to Matt Clements mclements@co.weber.ut.us, Jason Horne jhorne@co.weber.ut.us, and Accounting accounting@webercountyutah.gov

Reason for Declaring Surplus: Chairs are broken / unserviceable.
Special Request:

Department Name: Sheriff's Office / Kiesel Facility
Contact Name: Lt. James Briel
Phone Number: 801-399-8477
Email address: jbriel@co.weber.ut.us
Location of Surplus: Kiesel Jail Facility

Department Approval: _____
Commission Approval Date: _____

DESCRIPTION ie. make, model, color, size	QTY	WC STICKER #	SERIAL NUMBER	SERVICEABLE OR UNSERVICEABLE
VARIOUS OFFICE CHAIRS	20	N/A	N/A	UNSERVICEABLE